

# Regional Arts Development Fund (RADF)

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## Acknowledgment Guidelines for Grant Recipients

In accepting your RADF grant, you are required to acknowledge the financial assistance provided by the Queensland Government and your Council. By acknowledging this support, you are informing the community appropriately about how public funding is being spent.

### Arts Queensland logo and acknowledgment statement

You must acknowledge Arts Queensland's funding in all publicity relating to funded activities/operations through:

1. Use of the Arts Queensland logo, and
2. Use of the following acknowledgment statement:

***The Regional Arts Development Fund is a Queensland Government and <<Insert Council Name Here>> partnership to support local arts and culture.***

This includes all promotional materials such as brochures, posters, conference programs, performance programs and invitations, signage at events, all media releases, television, radio and newspaper advertisements, speeches, websites, newsletters, annual reports and promotional videos.

Organisations or individuals receiving funding from the Regional Arts Development Fund are required to place the Arts Queensland and Council logos in a prominent position on all material associated with the activity. On websites, a link should be placed to the home page of Arts Queensland's website.

A variety of Arts Queensland logos and instructions for their use can be downloaded from the Arts Queensland website: [www.arts.qld.gov.au](http://www.arts.qld.gov.au). Contact your local Council RADF Liaison Officer for instructions on how to obtain and use Council's logo.

The Arts Queensland logo must be no smaller in size and of no less visual significance than any other acknowledgment of assistance received for the project or funded outcome. Where RADF provides the majority of funding, the acknowledgment should precede all other acknowledgments.

*Please note that you must supply a copy of all promotional materials and publications in acquitting your funding to your Council. Failure to abide by these Guidelines may affect future funding decisions. In the event that breaches of the Guidelines come to the attention of Arts Queensland, the Deputy Director-General will write to you or your organisation and require a written response to explain the breach of the Acknowledgment Guidelines.*

For inquiries, contact your local Council RADF Liaison Officer. Alternatively, contact Arts Queensland's Principal Arts Development Officer, Creative Communities on 3225 8458 or the Communications and Marketing Unit on 3225 8841 or toll-free 1800 175 531.