**RADF acknowledgments**

**Tips for acknowledging Queensland Government investment**

As a recipient of Regional Arts Development Fund (RADF) 2019-20 support, councils are required to acknowledge the financial assistance provided.

Funding recipients must acknowledge RADF support in all publicity relating to funded activities through the use of the Queensland Government coat of arms and council logo.

By acknowledging the financial assistance provided by the Queensland Government, local authorities are informing the community about how public funding is being spent and acknowledging the partnership between local and state governments.

**Logo**

Fund recipients must acknowledge Arts Queensland's support in all publicity relating to RADF activities.

To assist in simplifying funding acknowledgment processes a RADF ‘lock-up logo’ containing both Queensland Government and council logos can be developed, so that councils can provide one logo file to RADF recipients.

Arts Queensland will create a lock-up logo for each council in portrait and landscape for use. Simply upload your council logo [here](https://www.dropbox.com/request/vAWfgPHRNsoyJ7hzFVnk). Please allow a 5 business day turnaround for any logo requests.

For best results a file in EPS format is preferred, or JPG format no smaller than 300dpi and 5cm high or wide. The Queensland Government style guide and coat of arms are also available to download [here](http://www.arts.qld.gov.au/aq-funding/acknowledgement).

**Acknowledging the partnership**

All RADF funded activities must acknowledge the Queensland Government and the council in all promotional material and publications by including the RADF 2019-20 acknowledgment text and appropriate logos.

The correct acknowledgement text for RADF 2019-20:

**The Regional Arts Development Fund is a partnership between the Queensland Government and [name of council] to support local arts and culture in regional Queensland.**

The Queensland Government brand is available for download here:
[www.arts.qld.gov.au/aq-funding/acknowledgement](http://www.arts.qld.gov.au/aq-funding/acknowledgement)

**Media announcements**

As outlined in 2019-20 Agreements all council media releases announcing RADF funded activities are to include third party quotes from the Queensland Government, and councils are required to provide a draft copy to Arts Queensland for approval prior to release.

To request Arts Queensland approval please email your draft media release to communications@arts.qld.gov.au and copy in your Partnerships Manager. Please allow 2-3 day turnaround in your planning whenever possible for such requests to ensure a timely response.